



**Summary Report of the Discovery College School Council  
Wednesday 26 April 2017**

**Present:** Kitty Cheng, Amy Freed, Jason Edwards, Maggie Hinch, Mark Beach, Paul McMaster, Susie Morley, Vivian Cheung

**In attendance:** Pat Romano (DC Business Manager), Helen Van Nunen (PA to the Principal)

**Apologies:** Simon Wong, Catriona Tuimaka, Chris Geary, Jennifer Ho,

**1. Finance and Property sub-committee**

The P&L accounts to 28 February 2017 were approved.

Summer Works for July 2017 include:

- Installing a new storage unit opposite the PTA
- Replacing existing worn and torn acoustic wall fabric in all the music tuition rooms
- Removal of the timber deck leading to the Dance Studio

The summer works costing for July 2017 of approx. \$1.482M were approved.

No Boundaries 2017-18 trips were approved by the sub-committee at their 18 April meeting.

**2. Staff Wellbeing sub-committee**

2017-18 recruitment update was presented with list of people leaving and new appointments. We have total 109 teaching staff with 14 leaving.

SC members are reminded to put on their diary that the DC staff/family BBQ at The Stoep, Cheung Sha will be held on Friday 1 September from 5-7pm.

SC members have been asked to consider any items they could donate could be added to the welcome bags for all the new teaching staff (16 of each item). The bags are assembled toward the end of June.

Job Releveling

ESF HR allows the College, with approval of the SC Staff Wellbeing sub-committee, the ability to relevel a support staff position ie change the job title for staff we feel are not correctly placed. Two staff have had their positions re-levelled for August 2017.

**3. Principal's Report**

Y1-Y13 student roll forecast for 2017-18 shows DC to be in a very good position with an anticipated 1,450 students, well up on the budget figure of 1,411 students.

Post-60 extensions of employment were approved for three support staff.

Diploma Language B/Language Policy

Following the taking of options choice from current Year 11 students for DP next year, an issue arose around whether DC would accredit students' study of a taught Diploma Language B course where the teaching occurred outside of the organisation.

Due to the several reasons discussed at the meeting, the school is of the view that any DP Language B courses accepted are only those for which the teaching of the course takes place within the school. This view is supported by current DC practice and ESF, and endorsed by the School Council.

CIS/WASC Part 1: Reflective Statements – Governors & Board

In preparation for the CIS Preparatory Visit in September 2017, the Council members will email a statement to MB in response to how the Guiding Statements are appropriate and implemented.

**4. Any Other Business**

With effect from August 2017, "Year 1 and Year 7 Central Admissions" process for August 2018 entry will be a "one form" application system for ESF primary and secondary schools including Discovery College and Renaissance College. Parents may only submit one online application per child with their selected preference of schools. Subject to final approval by Education Bureau, the application fee will be HK\$2,000. Details of the 2017-2018 admissions process will be available from the ESF Website in late June 2017.